

## **CLCA Executive meeting; March 1, 2017 @ 7:00p.m. - telecon**

### **In attendance;**

John Hubbard: President  
Chris Brickman; Vice-President  
Sharon Brickman; Secretary  
Carol Ing; Treasurer (interim)  
Sarah Petrik; Membership Secretary  
Mike Leblanc; Board Member  
Monique Lloyd: Board Member

### **Absent:**

Carl Brickman; Board member  
Don Langlois; Board member

### **Financial:**

-A review of all financial records for 2015 and 2016 has been completed and a final reconciliation and reporting will be prepared shortly  
-CLCA has a current balance of approximately \$11,000.00 balance (\$10k + \$1k paypal)

### **Action Items:**

-Don Langlois (former Treasurer) will be contacted in order to review the financial analysis with him, following this review, Carol will provide a final reconciliation  
-A draft budget will be prepared which will provide direction for CLCA spending and revenue generation going forward

### **Treasurer Function changes;**

-Carol and Chris now have signing authority for the banking deposits  
-Sarah will now directly receive all cheques and paypal deposits related to memberships, Sarah will reconcile all membership revenue and report to Carol  
-Carol would like to ensure 100% of financial record keeping is electronic (including payment for expenditures ie; scan and e-mail). Financial records will be backed up and shared on a regular basis  
-All membership \$ received at the AGM will be receipted with a duplicate receipt book -contact information will be confirmed at AGM to ensure we keep our records up to date  
-In any situation where cash is received by an executive member, the e-mail contact information for the payer will be taken, an e-mail will be sent ASAP to that person acknowledging receipt of the \$ with an explanation of what the \$ are for and cc to Carol and Sarah (if membership)

### **Website advertisers:**

- Carol has sent a list of advertisers who are paid and unpaid for 2017
- There is a new advertiser interested; The Waterstore in Midland
- A follow-up invoice has been sent to the unpaid advertisers

### **Incorporation Status:**

#### **Action Item:**

- Carol to fill out the forms and submit our annual reporting requirement for 2016

### **2017 Events:**

- After 3 Successful years, the Triathlon committee is taking a break and there will not be a 2017 Triathlon, unless someone new takes it over
- There will be a Canada Day 150 “fun event” at the beach; some ideas discussed; ice cream, games for small kids, hotdogs, tattoos, face-painting,
- Monique (Lloyd family) will be organizing the bass derby on August 6th
- Sharon, Carol and Chris have said they will help out as needed
- CLCA will provide a \$500 derby donation toward this event

### **Community Donations and memberships:**

#### **Action Item:**

- All donation and membership expenditures will be reviewed during the budgeting process.
- donations and events previously supported; Galway Hall, Kinmount Gazette, Fun Fest, Passport, CEWF, FOCA

### **2017 Elections:**

- 2017 is an election year and all positions are open for nominations
- an effort will be made to determine if there are individuals that are interested in running for the various positions
- While the following current executive are prepared to run for another term, all positions are open for nominations:

John Hubbard: President  
Chris Brickman; Vice-President  
Sarah Petrik: Membership  
Carol Ing: Treasurer  
Sharon Brickman: Secretary  
Mike LeBlanc: Board  
Monique Lloyd: Board  
Carl Brickman: Board  
Don Langlois: Board

### **Welcome Signs maintenance and repair:**

-Chris is waiting for response to grant applications

**Gulls's Island:**

**Action Item:**

-Sharon will finalize the installation of a "360" light will be completed in spring 2017

**Waste Management Updates:**

-A clear bag policy has now been implemented at all transfer sites

-The new quarterly "48 punch" cards have been issued for 2017

**Newsletter:**

**-Sarah will begin work on the spring 2017 newsletter**

**AGM:**

-will be held June 4th

-proposing to have an interactive session on garbage sorting

**Action Item:**

- Sarah to reserve date with Bill

**Outstanding/on-going Items:**

**GARAI:**

-CLCA continues to have discussions with GARAI on areas of cooperation and collaboration

**Facebook:**

-currently 370 members

-all executive members are going to become facebook members in order to have a sense of area Issue, etc.

**General:**

-Monique is going to do some research into how an organization becomes eligible to provide charitable donation receipts

**Septic Tank Inspection Program:**

-Awaiting final information from Township on this proposal

**Sign By-law:**

-A summary of the final by-law will be provided at a future meeting

**Buoys:**

-Sharon and Chris have created a draft map and inventory of all CLCA sponsored buoys. This now needs to be finalized and will include contact info. for those people that maintain each set of buoys

-following the creation of this inventory additional supplies will be purchased and provided to the respective reps.

2018 Calendar:

-Chris is going to begin the process for creating a 2017 calendar, including a request for photos on the facebook page and website

Meeting adjourned at 9:00 p.m.

Next meeting tentatively planned for Mid-April 2017