

March 27, 2024; Meeting of the Board and Executive Committee of the Crystal Lake and Community Association, 7:00 p.m. Zoom format

**Present:**

John Fernandes, President  
Chris Brickman, Vice-President  
Carol Ing, Treasurer  
Linda Mielewczyk, Membership  
Sharon Brickman, Secretary

**Absent:**

Rainey Weidauer, Board Member  
John Hubbard, Past President/Board member

**John Fernandes called meeting to order**

**Minutes:**

-Minutes of February 27, 2024, Executive/Board meeting were adopted, they will be sent to Jim R. for posting on the CLCA website  
-the January 31, 2024 minutes have been posted on the CLCA website

**Membership: Linda**

-currently sitting at 161 paid members with membership continuing to come in

**Advertising:**

-waiting on confirmation from:  
Austin Lumber; Ethan Strong; McTree and Greg McInnis (chestnut Park Realty)

**2023 Budget/Financials**

Cash; \$17,667  
PayPal Account; \$2,500 (excludes Name that tune)

**Total Working cash: \$20,167**

2023 Financial review: financial data has been moved to drop box to allow Terry McKinnon access  
Goal is to have review completed for AGM

**Insurance:**

-John H. to proceed with Cyber insurance coverage (\$660)

**Corporate Constitution update (ONCA)**

-Linda has sent out the draft documents for in depth review and discussion at April 3/24 meeting

**FOCA:**

-John Hubbard will attend the annual meeting, March 2, 2024, John to provide an update at the next meeting

**Welcome sign repairs:**

-Mike Leblanc will proceed with required repairs and will provide updates

### **Emergency equipment/training:**

-invitation sent to all volunteers for a training session April 13/24, good response to far

### **Buoys:**

- Chris will complete the map and distribute it in May
- Carol will budget \$200 for buoys for 2024
- The Gull's Island light will be installed in the spring

### **Events/Activities for 2024**

- spring clean-up; May 18/19, clca will encourage individuals to conduct clean up in their areas
- AGM; June 3<sup>rd</sup>, Monday, 7:00 p.m. via zoom. Executive/Board welcome at John F's lakehouse. (Shawn has been trying to Connect with Nolan Pearse to see if he would speak to our meeting)
- Toxic Tackle; May 18<sup>th</sup> and June 22<sup>nd</sup>, Shawn will advise what support he requires
- Members only Meet and Greet; July 20<sup>th</sup> 2-4, Fernandes cottage, beer/wine and snax. Organizing team needed, follow-up required
- Haunt the Docks; August 24th
- Food Drive; Oct 4/5/6 and Oct 11/12/13/14 - Linda will lead this event and others will help with pick-up, etc. as required.

### **Name That Tune update: - Saturday June 22**

- Rainey – working on flyer options
- DJ - Hall secured - Bill Lee to provide price of hall – possibility of discount
- Carol and Bill working on beer, wine and cooler selections
- Carol provided a budget estimate and is expecting a loss of approx.. \$100 depending on attendance #'s
- Gazette advertisement for April / May has been submitted
- FB postings in Crystal Lake Community and Kinmount News
- Website is up and running, Carol is to provide some feedback to Jim on the registration steps
- Registration is live under "Events"on CLCA website
- Galway Hall road sign – Carol will follow up with Bill Lee re: timing
- 50/50 draw for profit to Local Food Bank; Chris will run that
- Linda will maintain a registration list
- welcome table; Rainey and Zina
- Accepting new/renewal membership details and payment
- Set up crew - 6:30pm - set tables/chairs; Rainey, Sharon, Chris, John F. Carol
- on-going evening crew - fill up bowls; water jugs; clean up plastic cups throughout night; Sharon, Carol and others as needed
- Tear down crew 11:30 - midnight - put tables, chairs away, gather garbage; take garbage out; Carol, John F. Sharon, Chris

### **SCAVENGER HUNT - Saturday June 29 - work in progress - next meeting is Wed Apr 10**

- Team of 6 has been assembled (Christine, Sharon, Zina, Allison, Suzanne, and Carol)
- working through the details - tasks have been assigned
- Zina and Rainey are working on flyer design, aiming for mid April completion in order to start communicate through facebook and perhaps the May Gazette.

#### **High level vision of the day:**

- target age for scavenger participants and games = 12 and under
- with everyone welcome at beach for hotdogs and social
- participants will be given a list of scavenger items at 11:30a.m.. Point system. Limited time for the scavenger hunt.
- Convene @White Beach by a set time - discussion of 1:30?
- 3-5 winners to be determined - still figuring out prizing
- Self administered games at Whites beach - for children and parents to entertain themselves
- Still to be decided: Loot bag for all participants, Hot dogs, ice cream.
- More specific updates next month - along with budget from our decisions.

#### **Newsletter:**

- Chris will target end of March for a draft to the Exec./Board for input

#### **Lake Health/Environment/Water Levels:**

- no update at meeting
- updated following meeting; Nikita reached out and advised that she has the water testing results and will put together charts and a summary shortly

### **Next meeting April 3, 2024; Zoom meeting dedicated to Constitution review**

#### **Update; April 3, 2024, Special meeting regarding Constitution/Articles update;**

Present; John Fernandes, John Hubbard, Chris Brickman Linda Mielewczyk, Carol Ing and Sharon Brickman

- a review of the drafts of both the Constitution and the Articles of Incorporation was conducted, based on this, Linda has sent revised draft documents to all for further review

Next meeting April 24<sup>th</sup> at 7:00 via Zoom

## **On-going Items - provide updates as needed;**

### **Executive/Board:**

-communication within the Board and Executive Committee; this topic will be brought to a future meeting

### **Policies:**

-Chris and Carol have developed an accounting and travel policy which Chris that has been shared with the Exec./Board– we will move this forward to a fall meeting

### **Library Box:**

-Chris is going to talk with Trent Lakes staff regarding possible updates on boat launch status  
-still in limbo

### **Welcome to Crystal Lake Brochure:**

-the original document that Sarah created is now in dropbox  
-Linda is going to review this for required updates and get input for revision